

# The Charles Cannell Fund in Survey Methodology Application Guidelines

## ***Eligibility***

Junior researchers, including Graduate Students, Assistant Research Scientists, Assistant Professors, Research Investigators, and Postdoctoral Fellows are eligible. Other things being equal, preference will be given to graduate students for research or training carried out at the University of Michigan.

## ***Form and Scope of Awards***

In the past, individual awards from the Cannell Fund have ranged from \$3,000 to \$10,000. The number of awards and their size is determined by the availability of funds and the merits of the candidate proposals. Funds may be awarded for a single project or split among several applicants or projects. Awards are intended for use within one year, but may be extended upon request for six more months. The fund is designed to support expenses directly related to the conduct of research, including, but not limited to data collection costs, payment to respondents, specialized software and hardware, and technical services. The fund will cover up to \$5,000 in salary of investigators, but not indirect costs. Awards are granted to institutions, not individuals, and any equipment or materials purchased become the property of the institution with which the researcher is affiliated.

## ***Application Procedure and Deadlines***

**Applications are due the last Friday in February by 5:00 p.m.** Applications will be reviewed according to the procedures that have been established by the Cannell Fund Committee. Final decisions will be made by the end of March. Funds will be available as early as June 1st.

Only electronic applications will be accepted. Files to be submitted for review should be named according to the applicant's last name (e.g., Smith\_budget.pdf). All applications should include a running head with the principle investigator's name at the top of every page. Please send electronic applications as well as questions about the application process to the Cannell Committee Chair Nancy Mathiowetz at [nancym2@uwm.edu](mailto:nancym2@uwm.edu). Those applying for the Cannell Fund Awards should submit an Adobe Acrobat (pdf) file or files that include:

## ***Research Awards***

1. A description of the research activity for which funding is sought, and how it relates to one or more uses of the fund described above. The description should be no longer than 5 pages and provide sufficient detail as to the design of the research project, the hypotheses to be tested, preliminary findings (if applicable), and the dissemination plans for the research.
2. A curriculum vita of the applicant, including current contact information.
3. A detailed budget with justification for expenses.

4. A supporting letter from her or his faculty advisor, if the applicant is a graduate student.

### ***Travel Awards***

Upon completion of the proposed project, awardees are eligible to compete for support for a one-time conference travel grant; however support for conference and other dissemination travel should not be included in the budget for a Research Award. Applications must include an abstract of the paper to be presented, the name of the conference at which the paper is to be presented, and a listing of any other financial support being used to attend the conference. A short statement as to the benefits of presenting at the specific conference is also recommended. Travel Awards will not exceed \$1,000.

### ***Other Requirements***

Recipients are required to write a letter reporting on their progress one year after the award is made, and the Cannell Fund may ask recipients for additional reports after that time, depending upon the researcher's progress.

Recipients are encouraged to notify the Cannell Fund when results from the research to which the Cannell Fund contributed have progressed to the point that they can be presented to the Research Faculty at the University of Michigan Survey Research Center.

Recipients are encouraged to state in any publications that the research was made possible by a grant from the Charles Cannell Fund in Survey Methodology.